



CATHOLIC EDUCATIONAL ASSOCIATION OF THE PHILIPPINES

The **Catholic Educational Association of the Philippines (CEAP)**, the largest educational association in the country with about 1,400 member-schools is inviting applicants for the position of **Executive Director**. The Executive Director serves as the chief operations officer of CEAP, with responsibility for advancing its vision and strategic direction and helping CEAP grow in impact and organizational effectiveness. (Attached please find the Duties and Responsibilities of the CEAP ED)

Qualifications:

1. A master's degree;
2. Ten (10) years of program implementation experience in social development or educational administration;
3. Five (5) years of managerial experience;
4. Familiarity with networking/linkaging, financial management, program coordination, human resource management;
5. Demonstrated leadership skills;
6. Familiarity with education policy issues would be an advantage; and,
7. Committed to evangelization and social responsibility of the Catholic Church.

Term of Office: Three (3) years, renewable for another three (3) years

Salary: Competitive

Please send your application letter addressed to the Br. Jun S. Erguiza, CEAP President and resume to gillian.hurtado@ceap.org.ph. Use Position: Executive Director as subject.

Filing Deadline: 30 November 2014